



State of Hawaii, Department of Health
Wastewater Branch

Guidelines for the WWB - NOI Form B
Notice of Intent for General Permit for Treatment Works

DO NOT SUBMIT THIS DOCUMENT

TABLE OF CONTENTS

<u>Note</u>	<u>Page</u>
1. Owner Information	1
2. Owner Type	1
3. Operator Information	2
4. Wastewater System Information	2
5. General Description of Wastewater System Process	2
6. Sludge Received, Used or Disposed	2
7. Wastewater Effluent Use or Disposal	2
8. Existing or Pending Permits, Licenses, or Approvals	2
9. Additional Information	2
10. Contractor Information	3
11. NPGC Renewal	3
12. Authorization of Representation	3
13. Certification	3

1. Owner Information

The owner of the treatment works. The acknowledgment of receipt of the NOI and the NGPC will be sent to the street or mailing address provided for this item.

2. Owner Type

If "Other" is checked, indicate the category type or types of the owner.

3. Operator Information

The operator is the organization or persons who manages the daily activities of the treatment works.

4. Treatment Works Information

Provide the street address or a description of where the treatment works/wastewater system is located (i.e., 1234 15th Drive or northwest corner of 1st Street and X Avenue).

5. General Description of Wastewater System Process

Attach the general description of the wastewater treatment process train, including all major equipment used. For example, equilization basin, bar screens, number of primary clarifiers, number of aeration tanks, number of digesters, number of secondary clarifiers, type of disinfection used, premixing of wastewater sludge and greenwaste, aeration of compost piles for x amount of days, etc.

6. Sludge Received, Used, or Disposed

a. Sludge total shall be converted into dry metric tons (dry weight) means with weight when the solids content is 100 percent.

b. Examples to calculate dry weight of sludge.

Example 1: Disposing of 3000 gallons at 1% solids.

$3000 \text{ gal} \times .01 \times 8.34 \text{ lbs/gal} \times 1 \text{ ton}/2000 \text{ lbs} \times 0.907 \text{ mt/ton} = 0.113 \text{ metric tons}$

Example 2: Disposing of 3000 gallons with a MLSS of 15000 mg/L

$3000 \text{ gal}/1000000 \times 15000 \text{ mg/L} \times 8.34 \text{ lbs}/2000 \text{ lbs/ton} \times 0.907 \text{ mt/ton} = 0.17 \text{ mt}$

Example 3: Disposing of 1 cubic yard at 15% solids

$1 \text{ cy} \times 201.974 \text{ gal/cy} \times 0.15 \times 8.34 \text{ lb/gal} \times 1 \text{ ton}/2000 \text{ lbs} \times 0.907 \text{ mt/ton} = 0.1146 \text{ mt}$

7. Wastewater Effluent Use or Disposal

a-c. Provide the volume of R-1, R-2, and R-3 Water produced in mgd.

d-e. If not producing recycled water, provide type of disposal system (i.e., leaching field, UIC well)

8. Existing or Pending Permits, Licenses, or Approvals

Indicate any additional permits, licenses or approvals which are associated with this facility.

9. Additional Information

Any other site-specific information pertaining to the project may also be provided in this section. Additional sheets may be attached with reference to Item 9.

10. Contractor Information

Submit the required information for each contractor for the wastewater system.

11. NGPC Renewal

If this is a WWB-NOI Form for NGPC renewal, provide the NGPC file number previously assigned to this facility in the space provided.

12. Authorization of Representative

a. Alteration of the text in this item will result in the invalidation of the authorization statement(s).

b. Authorization statements are provided for the owner to complete as required. Options include statement a; b; c; a and c; or d.

Option "a": This authorization begins with NOI processing and ends upon the owner's receipt of the Notice of General Permit Coverage. (Processing of NOI only)

Option "b": This authorization begins with NOI processing. (NOI processing and day to day operations)

Option "c": This authorization begins upon the owner's receipt of the NGPC. (Day to day operations)

Option "d": If authorization statements a, b, and/or c do not meet the intent of the authorization, the owner or its duly authorized representative may attach a separate authorization statement specifying the limited authorization of the representative.

c. Additional information will be requested from the authorized representative (with a copy to the owner) at the street or mailing address or phone or fax number provided for this item, as applicable.

d. Provide the duly authorized representative's information in the applicable item(s). There shall be only one duly authorized representative at any time. The designated duly authorized representative may be changed by the owner at any time during the processing of the WWB-NOI Form or the term of the NGPC. The duly authorized representative will no longer be authorized effective on the date of receipt of any new authorization statement from the owner.

e. Pursuant to HAR, Section 11-62-55.05(f), all other reports or responses to requests for information required by the director shall be signed by a person designated in HAR, Section 11-62-52 or by a duly authorized representative of that person.

13. Certification

a. Do not alter the statements in or format of this item. Alteration of this item will result in the invalidation of this WWB-NOI Form submittal.

b. The person certifying this WWB-NOI Form must meet one of the descriptions as indicated in this item and be employed by the owner listed in Item 1.